



Computer-based - with selected examples of analytical exercises (Vocational series of five-second computer program materials)

By -

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 210 Publisher: Zhejiang University Pub. Date :2011-09-01 version 1. Computer-based - with selected examples of analytical exercises as computer-based project-based tutorials: Windows XP Office 2003 with the supporting guidance book contains a large number of new questions and answers all true. the reader can make use of the book, passed the level of a Windows computer and two AOA examinations. As follows: a total of Windows and two AOA project: Windows XP and file operations. IE and OE. A Windows-specific items: text entry. PPT and Excel operations operation. FPG and Access operations. Two AOA proprietary project: Word advanced operations. PPT advanced operations. Excel advanced operation. Computer-based - with selected examples of analytical exercises by Zhou Boqing editor. Contents: Chapter 1 Chapter 2 for text entry Windows XP operating system and file management Chapter 3 Chapter 4 Excel spreadsheet Chapter 5 Word Powerpoint slides advanced applications (*) Chapter 6 Chapter 7 Frontpage Web Access database production operations Chapter 8 Internet computer a Windows application in Appendix 1 Appendix 2 syllabus advanced office software application technology (two) exam outline...



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