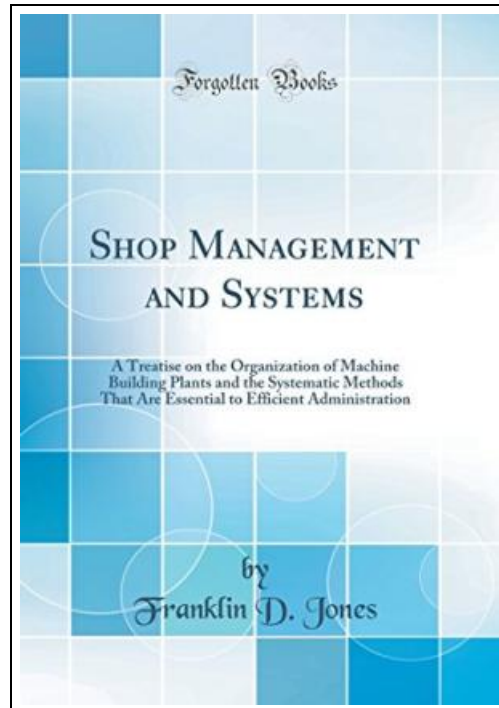


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Reviews

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Forgotten Books, 2017. Hardback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.Excerpt from Shop Management and Systems: A Treatise on the Organization of Machine Building Plants and the Systematic Methods That Are Essential to Efficient Administration The purpose of this book is to give definite information on various systems that have been adopted, particularly in machine-building plants, to insure orderly and effective methods of procedure in the administration of manufacturing, designing, and purchasing departments. Practically the entire volume is filled with specific examples showing the exact details of different working systems and just how they are applied under various conditions. The fact that concrete examples are given rather than general and abstract theories is regarded as a commendable feature of the book. While the systems described may not be directly applicable to other industrial organizations without modification, they form a definite basis upon which to work, and enable the student of management to see more clearly the relation between the system and that branch of work to which it may be applied. Most of the systems described are used to assist in the control of manufacturing processes. They include - means of recording what has been done and methods of systematically governing different departments so that concerted action may be obtained and work be done efficiently and in accordance with necessary requirements. The general subjects treated include methods of ordering materials, accounting for materials in stock, following the progress of work during manufacturing processes, insuring the prompt delivery of tools or parts to various departments, controlling the purchase or manufacture of special tools, caring for and maintaining small tool equipment, insuring adequate inspection of manufactured products, and other subjects related to efficient industrial organizations. The various forms and blanks used...



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