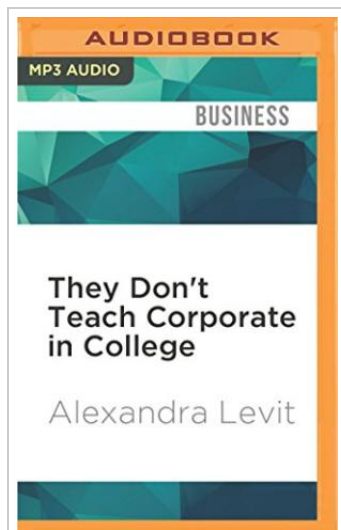




They Don't Teach Corporate in College

By Alexandra Levit

Audible Studios on Brilliance, 2016. CD-Audio. Condition: New. Unabridged. Language: English . Brand New. Based on a mix of interviews, research and personal experience, this book's upbeat advice focuses on tangible tactics that recent college grads and experienced 20-somethings can put to work immediately to enhance their employability now and in the future. Highlights include: Unorthodox but proven job-hunting techniques. Making a memorable first impression. Navigating the company's social scene. Practicing cringe-free networking. Mastering goal-setting and self-promotion. Stretching the eight plus hours a day spent at work, from effective time management and organization to making every piece of communication count. Combating negativity. Coping with difficult personalities. Troubleshooting the performance review process and anti-promotion situations. *Learning to be an effective boss. Finding a new position and gracefully exiting from the old.



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