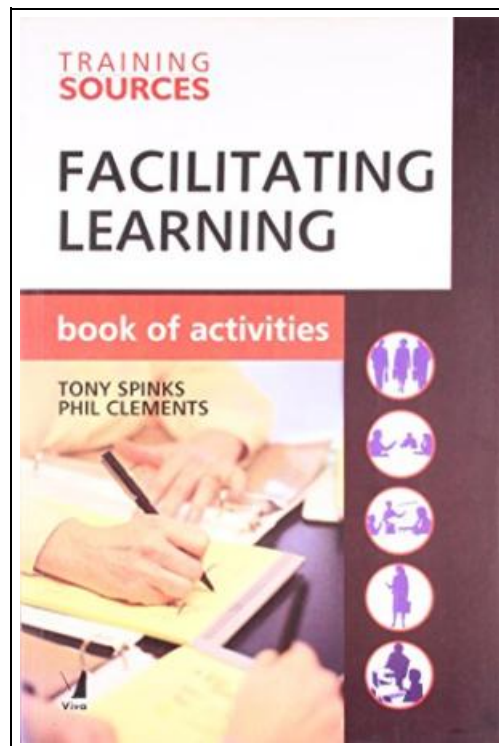


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Kogan Page Limited/Viva Books, 2008. Softcover. Book Condition: New. First edition. The demand for well-thought-out, student-centred training exercises and activities to facilitate learning is growing; this accessible training resource is set to meet that demand. Containing all the trainer's notes and handouts for over 40 activities, this package provides facilitators with 'core' exercises and activities with a flexible framework permitting them to incorporate specific learning elements relevant to their students or trainees. The authors provide important advice about the initial choice and subsequent use of learning exercises within facilitated training. They also give many examples of the sort of training where the use of these facilitated activities are appropriate - equal opportunities training, interpersonal skills training, management training, assertiveness training and staff and human resource development training. Contents: Part I: Choosing and Using Learning Activities and Exercises: Introduction - How to use the book - How to choose and run the exercises - How to feed the exercises back Part II: Activities: Agreeing the issues - Anonymous disclosure - Are you being served? - Attitude ballot - Behaviour arrays - Best laid plans - Best manager - Beyond disclosure - Birthdays - The black cat exercise - Bust that Myth! - Challenge escalation - Challenge identification - Characteristics of a support person - Consequences - Constructing stereotypes - Cultural objects - Draw what you think - Faulty goods - Find someone who... - Future action challenge - Group rules exercise - Identify the language - I'm like this and you're like this? - Inappropriate attitudes and behaviour - In-group, out-group - Interview pair questionnaire - Learning diary - Management decision problem - Me and My newspaper - Mini-survey - Nightmare scenarios - Noticing non-verbals - Pass the conch - Quandrants - Quick-fire brainstorm - Radical ideas Ltd - The...



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