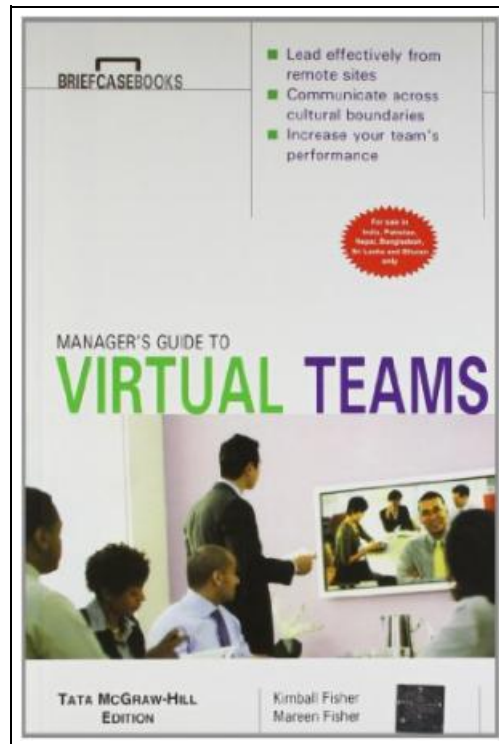


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TABLE OF CONTENTS: 1. What Is a Virtual Team? 2. Managing Space, Time, and Culture 3. The Seven Competencies of Effective Virtual Team Leaders 4. What Virtual Team Employees Need from Their Manager 5. Bridging Cultural Differences 6. Starting Up (or Refocusing) a Virtual Team 7. Building Trust from a Distance 8. Using Telephonic Collaboration Technologies 9. Using Videoconferencing and Internet-Based Collaboration Tools 10. Improving the Business IQ of Team Members 11. Teaching Finance Fundamentals to Virtual Teams 12. Improving Communication and Feedback Skills 13. Creative Problem Solving for Virtual Teams 14. Managing Performance from a Distance 15. Effective Decision Making over Distance 16. Virtual Team Building 17. Maintaining a Balanced Personal and Work Life Printed Pages: 240.

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